

**TOWN OF ARLINGTON  
MINUTES OF THE PERMANENT TOWN  
BUILDING COMMITTEE MEETING  
TUESDAY, DECEMBER 4, 2018**

Location: Town Hall Annex, Second Floor Conference Room

Present: Allen Reedy  
Bill Hayner  
Steve Nesterak  
Peter Martini  
John Maher  
Bob Jefferson

Absent: Adam Chapdelaine  
John Danizio  
Brett Lambert

Guests: Phil Conroy, Shawmut  
Kristin DeFrancisco, Gibbs School Principal  
Vivian Varbedian, JLL  
Regan Shields-Ives, Finegold Alexander  
Lara Pfadt, Finegold Alexander

The Chairman called the meeting to order at 7:00 PM.

**GIBBS SCHOOL**

Mr. Nesterak gave an update on the progress of the work and provided a handout detailing same, including an Owner's Issues Log, as well as a Contingency Log.

On a motion by Maher, seconded by Nesterak, final Pay Requisition #125 was unanimously approved in the amount of \$234,043.76. The following invoices were likewise unanimously approved on a like motion:

- 1) Finegold Alexander in the amount of \$16,500 for professional services for November
- 2) Red Thread in the amount of \$19,194 and \$62,915 for furniture
- 3) Total Office Interiors in the amount of \$21,445 for furniture
- 4) M.D. Stetson Company, Inc. in the amount of \$4,060 for snow blower
- 5) Tucker Library Interiors, LLC in the amount of \$20,000 for Library shelving and millwork
- 6) Gerry's Music Shop, Inc. in the amount of \$19,677.50 for musical instruments
- 7) Office Resources in the amount of \$8,003.93 and \$50,652.49 for furniture

### **HARDY SCHOOL**

Ms. Varbedian gave an update on the progress of the work and provided a handout detailing same. The project is about 90% complete as are the MAAB Phase 1 items. Most of the flooring and ceilings are completed and all site work is underway. Furniture delivery is on track for the week of December 10<sup>th</sup>. AV and IT are on site and completion is expected shortly. Glycol and oil replacement is anticipated during Christmas vacation. Roof leaks are being investigated. On a motion by Maher, seconded by Nesterak, Pay Requisition #7 in the amount of \$386,130.02 was unanimously approved.

### **MISCELLANEOUS**

A KVA invoice in the amount of \$1,305, as well as an invoice from Weston Sampson in the amount of \$78,189 for the Town Yard project was unanimously approved on a motion by Jefferson, seconded by Hayner.

On a motion by Jefferson, seconded by Hayner, the minutes of November 6<sup>th</sup> meeting were unanimously approved.

Due to a conflict with the meetings of the High School Building Committee, it was the consensus of the committee to move the PTBC meetings to the second and fourth Tuesdays of the month.

Whereupon a motion was made by Hayner, seconded by Jefferson, to adjourn and it was unanimously voted at 8:10 PM.

Respectfully submitted,

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John F. Maher, Clerk Pro Tem